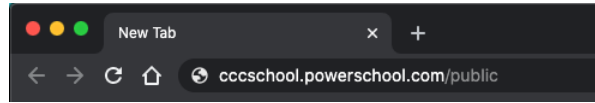


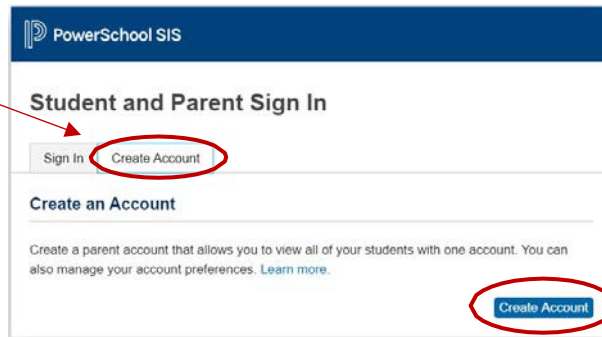
CCCS PowerSchool Parent Portal Set-Up

Step 1: Open your Web browser to <https://cccschool.powerschool.com/public>



(You must use a Web Browser: i.e. Fire Fox, Chrome, Safari, etc.)

Step 2: On the Sign in Screen, choose the “Create Account” tab, and click “Create Account” at the bottom of the Create an Account window.



Step 3: Complete Required * Information

Parent Account Details:

- *First Name: Parent/Guardian First Name;
- *Last Name: Parent/Guardian Last Name;
- *Email: Parent/Guardian Email to receive notifications, username & password reset info
- *Desired Username: a username for yourself
- *Password: a password for yourself
- *Re-enter password (min 8 characters with 1 uppercase, lowercase, number, special character)

Go to Link Students to Account

Enter the following required information:

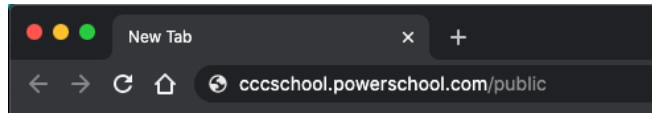
- *Student Name **Student First Name, Last Name**
- *Access ID *Access Password
- *Relationship: Choose one (Mother, Father, etc.)
- Click **Enter** Repeat if you have more than one student (*each student has a PowerSchool Parent Portal Setup* letter)

Access ID and Access Password are case sensitive

PARENTS/GUARDIANS OF ALL STUDENTS

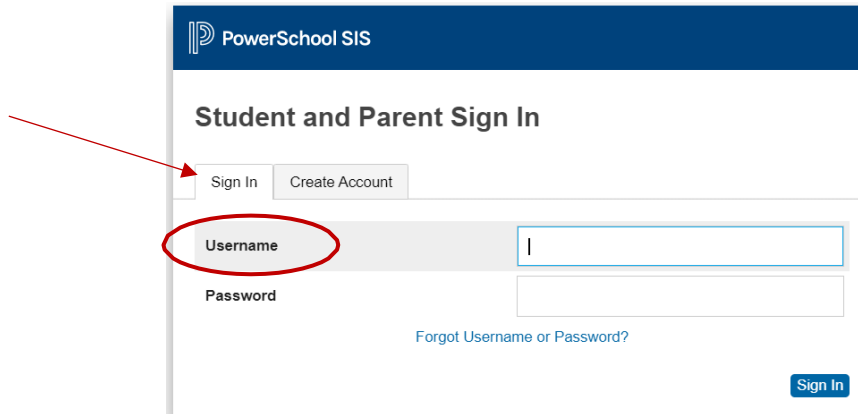
Steps for How to Login to the Parent Portal Using a Web Browser

Step 1: Open your Web browser to <https://cccschool.powerschool.com/public>



(You must use a Web Browser: i.e. Fire Fox, Chrome, Safari, etc.)

Step 2: Enter your User Name to Login (see How to Create a Login above)



PowerSchool SIS

Student and Parent Sign In

Sign In Create Account

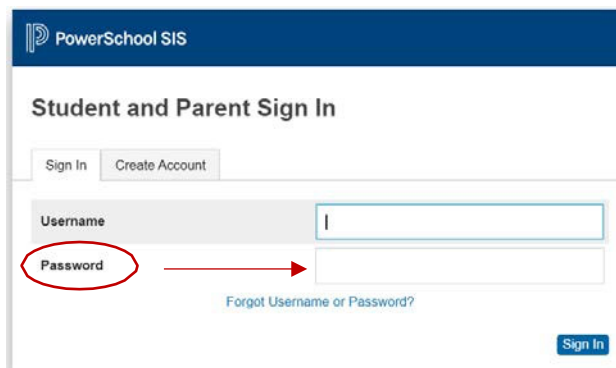
Username

Password

[Forgot Username or Password?](#)

Sign In

Step 3: Enter your Password (see How to Create a Login above)



PowerSchool SIS

Student and Parent Sign In

Sign In Create Account

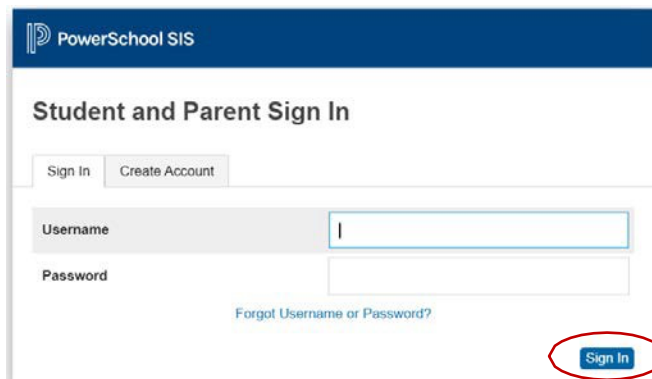
Username

Password

[Forgot Username or Password?](#)

Sign In

Step 4: Click Sign In



PowerSchool SIS

Student and Parent Sign In

Sign In Create Account

Username

Password

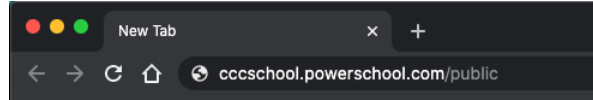
[Forgot Username or Password?](#)

Sign In

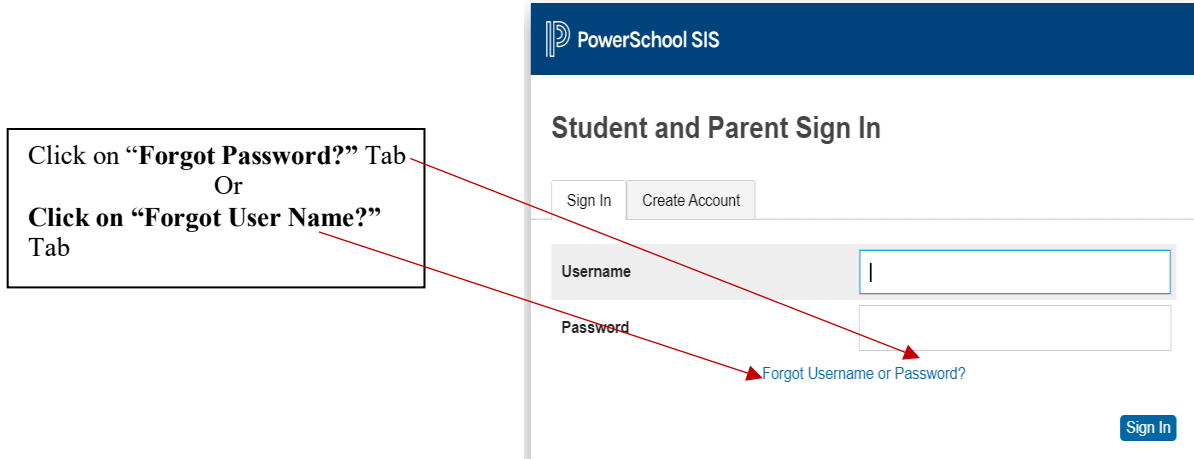
Step 5: Scroll to the bottom of the left side navigation menu and note your **District Code****
(*This is the **District Code** that you will need to setup a mobile app)

LOST OR FORGOTTEN USERNAME AND/ORPASSWORD

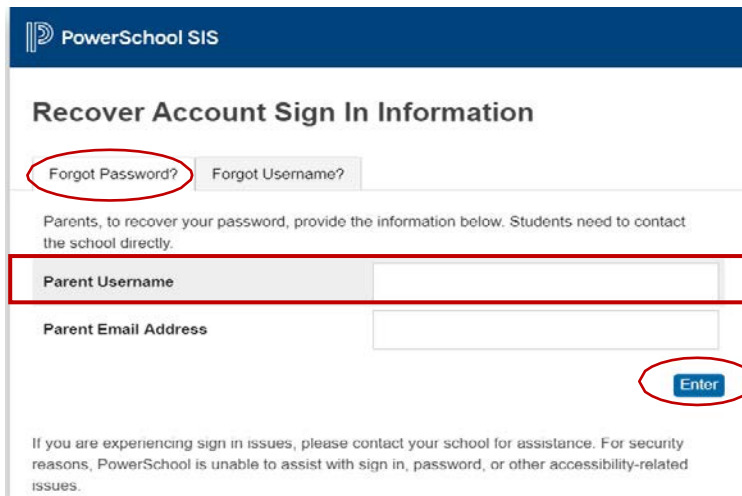
Step 1: Open your Web browser to <https://cccschool.powerschool.com/public>



Step 2: Click the **Forgot Username or Password?**

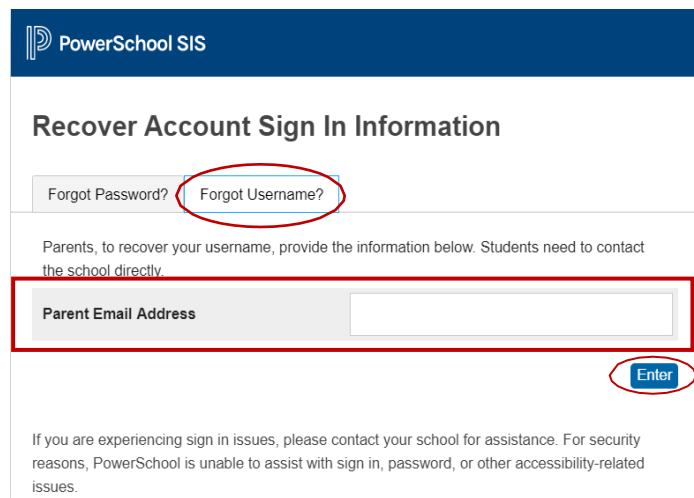


Step 1 for Forgot Password ONLY: Enter your username then click Enter



Step 1 for Forgot User Name: Enter your email address then click Enter

A confirmation message appears and an email is sent with your user name or instructions for resetting your password



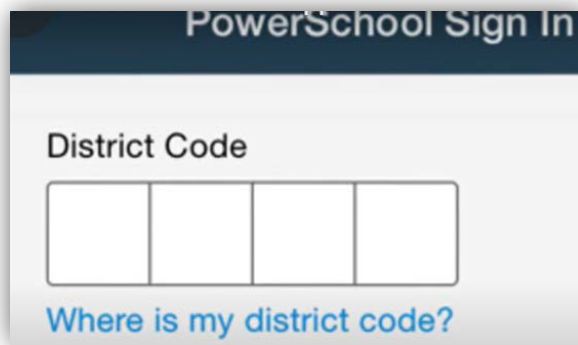
MOBILE APP SETUP Note that you must first create your account via a web browser (see above)

1. Search the app store for **PowerSchool Mobile**
2. Download the app
3. Open the app



Step 1: Enter the **District Code** you recorded from the web version of the PowerSchool Parent Portal

1. Alternatively, Search by District Name and/or School Name:



Step 3: Using an Android App

- a. Open the PowerSchool Mobile app
- b. On the Sign In screen tap **Help** or the question mark in the upper right corner
- c. On the District Code Help screen, tap **Search for Your District**

Step 4: Enter the full district name or school name in the field(s) provided, and then tap **Search**

Step 5: On the Search Results screen, tap the correct district name

Step 6: On the District Details screen, tap **Connect to this PowerSchool** Using the iOS App

- d. Open the PowerSchool Mobile app
- e. On the “Sign In”, screen tap **“Where’s My District Code?”**
- f. Select **Search by School or District** then enter your school or district name in the search field

Step 7: Select the district when it appears on the screen

Step 8: Login using your Username and Password (see How to Create a Login above)

STUDENT'S LOGIN INFORMATION (Student First Name, Last Name User) ID: (#####) Password: (exampl