



COMPUTER TRAINING

- Computers Basics
- Introduction to Keyboarding and Windows
- Introduction to the Internet

COMPUTER BASICS									
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Name
12330	VOC ED	003CE	6/14/2021	8/22/2021	S	9:00 AM	11:20 AM	2Hr 30Min /Wk	Colon, Nelines
12331	VOC ED	003CE	6/14/2021	8/22/2021	F	9:00 AM	11:20 AM	2Hr 30Min /Wk	Carrillo, Jessica
12454	VOC ED	003CE	7/19/2021	8/22/2021	MWF	9:00 AM	11:35 AM	2Hr 05Min /Wk	Valencia, Sandra

Introduction to Computers Certificate of Completion (You can earn a certificate this summer)

Provides foundational knowledge and practical skills for students preparing for employment or educational programs that use computers and the internet. Course content includes basic keyboarding, computer software, and navigating the internet. Requirements for the Introduction to Computers certificate of completion may be met by completing all required courses with a grade of "Pass."

Voc Ed. 128 CE: This course is for students who have little or no previous experience using a computer. Students learn how to use the Windows Operating System and keyboarding skills. Access to a computer with keyboard, mouse, and internet connection are necessary for successful completion of this course.

Intro to Keyboarding & Windows									
Class Nbr	Subject	Catalog	Start Date	End Date	Meetings	Mtg Start	Mtg End	TBA Time	Name
14016	VOC ED	128CE	6/14/2021	7/18/2021	MTWTH	12:00 PM	2:35 PM	None	Romero, Fabian
Intro to Internet									
14017	VOC ED	129CE	7/19/2021	8/15/2021	MTWTH	12:00 PM	2:35 PM	1Hr 35Min /Wk	Valencia, Sandra

CLASES DE COMPUTADORAS EN ESPAÑOL

Requiere matricularse en una clases adicional de ESL en nuestro colegio.

COMPUTER CLASSES IN SPANISH (Students must enroll in an LACC Noncredit ESL Class)									
Computer Basics Class is Spanish									
12469	VOC ED	003CE	6/14/2021	8/22/2021	TH	6:00 PM	8:35 PM	2Hr 15Min /Wk	Carrillo, Jessica
Intro to Keyboarding & Windows Class in Spanish									
14394	VOC ED	128CE	6/14/2021	7/18/2021	TTH	9:00 AM	11:15 AM	0Hr 50Min /Wk	Romero, Fabian

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